



DEPARTMENT OF THE NAVY

HUMAN RESOURCE SERVICE CENTER
SOUTHEAST REGION
9110 LEONARD KIMBLE RD
STENNIS SPACE CENTER, MS 39522-0002

12000
Code 00
2 June 2000

MEMORANDUM

From: Director, Human Resources Service Center Southeast
To: Directors, Human Resources Offices, Southeast
Directors, Civilian Personnel Programs, Southeast

Subj: MODERN DEFENSE CIVILIAN PERSONNEL DATA SYSTEM (MDCPDS)
IMPLEMENTATION

Encl: (1) HRSC Southeast Modern Implementation Letter

1. Enclosure (1) is forwarded per discussions held during the HR Council meeting on 18 May 2000. Request you distribute the attached letter to your serviced commands no later than 6 June 2000. Please notify us when the information has been disseminated.

2. Should you or your staff have any questions, please contact Denise Porch at DSN 446-1043/CML (228)813-1043 or through email at Denise_Porch@se.hroc.navy.mil or Mary Lawrence, DSN 446-1050/CML (228)813-1050 or through email at Mary_Lawrence@se.hroc.navy.mil.

(Signed Electronically)
T. DEWAYNE BERRYHILL
By direction

Copy to:
HRSC SE Modern DCPDS Deployment Manager



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1. This is the first of a series of letters that will be issued by this office regarding the planned implementation of a new Department of Defense (DoD) automated civilian personnel processing system during FY 2001. The Human Resources Service Center Southeast (HRSC Southeast) was informed by DoD that we will convert to the Modern Defense Civilian Personnel Data System (MDCPDS), commonly referred to as the Modern System. Our current deployment date is 13 October 2000. However, we've been informed that our implementation could be delayed up to two months and occur somewhere between 13 October and 30 December 2000. We will inform you of the new date, once it is determined. Until notification of an official change, we will continue to work toward a 13 October 2000 deployment date.

2. The Modern System replaces several Human Resources information systems, including the existing, or legacy, Defense Civilian Personnel Data System (DCPDS) and the Personnel Process Improvements (PPI's) that link activities, HRO's and HRSC's to DCPDS through PERSACTION, COREDOC and REGIONS. In terms of switching to the new system, there will be an impact for those activities that have established connectivity with us. There will be some impact at all activities serviced by HRSC Southeast since we will be unable to follow normal procedures for processing actions during the conversion period. It is my goal to share as much information as possible, as soon as possible, to ensure that the transition is as smooth as we can make it. The development of the Modern System has been ongoing for several years, and each of the services participated in the testing of the system on a trial basis. The Navy test site was the HRSC Northwest located in Silverdale, WA. HRSC Southeast will be the sixth Navy center to convert to the new system.

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3. We are keeping in close contact with HRSC Northwest and our counterparts throughout Navy to ensure that we take advantage of lessons learned.
4. Preparing for the conversion to the Modern System is no small task; therefore, an implementation team comprised of HRSC and HRO personnel was formed in March 2000. This group will deal with particular functions associated with the deployment, including training, quality control, data capture, and the shutting down of the old system.
5. There are certain facts regarding the conversion process that we know today. The allowed timeframe to shut down the Legacy System, install the new system, convert all of the data, and build new accounts for users is two weeks. When that two-week period begins, all actions currently in the PPI's must have been captured and saved in another form. During the conversion period, we will not be able to complete any transactions electronically, nor will we be able to transmit completed actions electronically to the payroll offices.
6. Alternative approaches for taking care of emergency actions that may have to be processed during the conversion will be established; however, your cooperation in helping us plan large taskings around this period will be of great assistance in ensuring that the transition goes smoothly.
7. Those activities that are connected through PPI's and have users accessing the system today will be provided information about how actions are to be processed in the new system. Due to restrictions placed on us, we cannot deliver briefings any earlier than 60 days prior to conversion. We are currently working on our training strategy, and we plan to begin offering sessions for users in the mid- to late-August timeframe.
8. Because deployment of this new system affects conditions of employment relating to records and the processing of personnel actions, those activities with recognized labor organizations will be receiving information through their HRO's very soon regarding notice requirements and potential impact and implementation bargaining.

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9. Even under the best conditions and with the best planning, we know that implementation of a new system is going to disrupt normal activities. We hope by providing this type of information we can minimize the disruption. We plan to send additional letters in the near future that explain more about the transition process. I cannot stress enough the importance of identifying projected personnel actions that you propose to be effective from 24 September through 22 October and working with your HRO's to plan accordingly.
10. If you have questions regarding the Modern System, please contact Denise Porch or Mary Lawrence at commercial (228)813-1043/1050 or DSN 446-1043/1050.

(Electronically Signed)

T. DEWAYNE BERRYHILL
By Direction